Maine Appointment/Termination Form

(rev 9/17/03)

Return form & fees to: Account Clerk, Bureau of Insurance, 34 State House Station, Augusta ME 04333-0034

		contact phor eck one <u>only</u>					
		Appoint (Include payment*)			Terminate (No Fee)		
Social Security # or FEIN # & Appointee License #	Producer/Business Entity Name	Maine Co Lic # & Naic #	Maine Co Lic # & Naic #	Maine Co Lic # & Naic #	Maine Co Lic # & Naic #	Effective Date	С
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a. Entries on a form must be either <u>all</u> appointments or <u>all</u> terminations.

Company Mailing Address: Please include name of contact person.

- b. Effective Date- Use mm/dd/yyyy format
- c. **C** Mark this column <u>only</u> if the termination is "**for cause.**" A termination is "for cause" when an insurer ends its agency relationship with a producer for one of the reasons specified in Section 1420-K of the Maine Insurance Code. Additional written documentation **must** be submitted to the Insurance Department in accordance with the requirements of Section 1420-N(1).
- d. **No** confirmation of appointment will be sent to the insurer. Confirmation of processed appointments can be verified on the NAIC's PDB or the Bureau's website: maineinsurancereg.org

^{*}Payment must be included with this form \$30 Resident or \$70 Nonresident, per licensee, per company. Checks are payable to Treasurer, State of Maine.